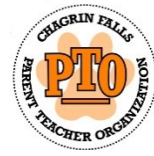




CHAGRIN FALLS PTO
STUDENT ENRICHMENT FUND
 Application and Check Request Form
 2018-2019



PROCEDURE:

- Attach documentation regarding the nature of the activity
- Obtain signatures in the following order
 - Building Principal
 - Financial V.P.
 - Superintendent
- You will be notified of the final determination by the PTO via email

Requestor: _____

Date of request: _____

Date needed: _____

Request is for: High School

Intermediate School

Middle School

Gurney School

Enrichment activity: _____

Date(s) of activity: _____

Total amount requested: _____

Make check payable to: _____
 (include address where you would like check to be sent)

Approved by:

Building Principal Date

Financial VP Date

Superintendent Date

TREASURER'S USE ONLY

SEND THIS FORM TO

Check #

Tracie Maschke, Financial VP

Date paid

traciemaschke@gmail.com